

## CSME Forum solicitation for 2010

The CSME FORUM is held every even year in a Canadian city. To host a CSME FORUM, this formal solicitation form is required.

The CSME FORUM is proposed to be held in [year](#) at [institution/organization](#). A Forum Organization Committee has been formed and comprises:

[Name](#)

[Affiliation](#)

Note that all members of the committee must be or soon become members of CSME. Nominally [name](#) is the proposed Forum chair.

### [Describe the city, for example:](#)

Montreal is a vibrant city in the province of Quebec. Four Universities are located in Montreal; two are French speaking and two are English speaking. Montreal has easy access with a main train station and an international airport less than 20 minutes from downtown.

### [Describe facilities and equipment, for example:](#)

The University of CANADA has many conference rooms equipped with all the modern visual and computer equipment to hold the CSME forum. A computer lab will be reserved for the participants. The Conference Hall regularly hosts similar events.

### [Describe the experience/expertise of the committee members in terms of conference organization, for example:](#)

The chair of the organization committee has previously organized a mini-conference in the area of fluid mechanics. The committee includes many active members of professional or academic associations.

### [Describe accommodation options, for example:](#)

The University of Canada will make available standard accommodations during the summer months. The price may be approximately \$1 for a single room and \$2 for a double room. A large range of commercial accommodations are also available near the conference.

### [Describe catering options, for example:](#)

Coffee breaks will be provided through the university catering services. Lunch will not be provided as the conference will be held in the center of the city where many restaurants are available at a walking distance.

### [Describe industrial support options, for example:](#)

The local aerospace and manufacturing industries will be contacted. CCC has already agreed to support the conference with a cash contribution of \$3.

### [Describe institution support, for example:](#)

The University of Canada is helping to host the conference. Seed money in the amount of \$4 is secured.