**Report on CSME Chapter Activity**

TO BE SUBMITTED TO Marina Freire-Gormaly (marina.freire.gormaly@gmail.com)  
within 15 days of completion of the activity

Chapter Name:

Contact Person Name: Email:

Activity Date and Venue:

Short Description of the Activity to be uploaded on the CSME Website:

Final Event Budget/Net Income (note that the CSME can reimburse up to $500 of expenses not otherwise funded/reimbursed through other means, including sponsorships).

PLEASE ATTACH RECEIPTS FOR EXPENSE ITEMS TO BE REIMBURSED.

PLEASE ATTACH 2-3 EVENT PICTURES THAT MAY BE UPLOADED ON THE CSME WEBSITE or PUBLISHED IN THE CSME BULLETIN (1 MB resolution recommended).