



The Canadian Society for Mechanical Engineering  
Board of Directors/AGM Meetings



Tuesday 28 May 2024, Room MC331, UToronto, Toronto, ON

## AGM MEETING AGENDA – DRAFT1

**187<sup>th</sup> AGM / Board of Directors Meeting 1:30 pm – 2:00 pm, EDT**

**Venue:** Room MC331 in MIE Building, 5 King's College Rd.

**Virtual access via Zoom:**

<https://us02web.zoom.us/j/88384771711?pwd=WjJadU1YOWcyMlFwbGJJJeW1HK3ArUT09>

Meeting ID: 883 8477 1711

Password: 457742

Item	Time	Topic	Lead Proponent	Documentation
1.0	13:30	Call to Order / Intro of members	Chair Czekanski	
2.0	13:35	Acceptance of Agenda (motion)	Chair Czekanski	
3.0	13:35	President's Remarks	Pres. Czekanski	
4.0	13:38	Minutes of 182 <sup>nd</sup> AGM/BoD Meeting (minutes were approved by BoD on 26 Nov)		<a href="#">ANNEX P</a>
5.0	13:40	2023 Audited Financial Statements (motion to receive audited statements)	Treasurer Zhu	<a href="#">ANNEX Q</a>
6.0	13:47	Actions/Decisions of the Board of Directors (motion to ratify actions and decisions)	Chair Czekanski	
7.0	13:50	Report of Nominating Committee (motion to appoint/renew directors as per the slate recommended in the Nominating Cttee Report)	Nominating Cttee Chair Hoorfar	<a href="#">ANNEX R</a>
8.0	13:55	New Business		
9.0		Next Meeting: Incoming Board Mtg @ 2 PM		
10.0	14:00	Adjournment		



**The Canadian Society for Mechanical Engineering**  
**La Société canadienne de génie mécanique**  
**183<sup>rd</sup> AGM/Board of Directors Meeting**



**Room C1-4127, Engineering Building, University of Sherbrooke, QC and via Zoom**  
**1:30 PM – 2 PM, EDT Tuesday 30 May 2023**

**MINUTES (Approved on 26 Nov 2023)**

**1.0 Call to Order:** President Czekanski called the meeting to order at 1:30 pm EDT. Recorded attendance was as follows:

**Present** (27 voting out of 435 eligible general members = 6%, > 5%, quorum met):

- i) **Board Members:** Alex Czekanski (Chair), Ali Ahmadi, George Zhu, Xianguo Li, Farid Golnaraghi (Zoom), Dan Romanyk (Zoom), Xili Duan, Hossein Rouhani (Zoom), Maciej Floryan, Aman Usmani (Zoom), Martin Agelin-Chaab, Sunny Li, (Zoom), Juan Carretero, Farbod Khameneifar, Mamoun Medraj (Zoom), Yang Shi, Hamid Akbarzadeh, Yuping He, Guy Gosselin (Exec Dir/non-voting/recorder).
- ii) **Voting General Members:** Mahdis Bisheban, Dana Grecov, Daniel Iyinomen, Tsz Ho Kwok, Hang Xu, Mostafa Yakout, Sheng Yang, Behrooz Yousefzadeh, Youmin Zhang.

**Regrets (Board Members):** Mina Hoorfar, Faizul Mohee, Marina Freire-Gormaly, Mohsen Akbari, Marc Secanell, Marius Paraschivoiu, Marco Amabili.

**2.0 Acceptance of Agenda:** **Moved** by Ali Ahmadi, seconded by George Zhu, that the AGM agenda presented in ANNEX O be **approved** as circulated. **Carried**

**3.0 Review of 7 June 2022 AGM Minutes:** The 2022 AGM minutes, approved at the 181<sup>st</sup> meeting of the Board of Directors, are presented in ANNEX P. There were no actions arising from that meeting.

**4.0 President's Remarks:** President Czekanski remarked that the society is experiencing a moderate but steady membership growth and the financial affairs are healthy.

**5.0 2022 Audited Financial Statements:** Exec Dir Gosselin referred to the draft 2022 audited financial statements presented in ANNEX Q and noted that the auditors had reported no unusual transaction, error or issue warranting attention. It was **moved** by George Zhu, seconded by Maciej Floryan, that the draft 2022 financial statements be considered as **received**. **Carried**

**6.0 Ratification of Actions/Decisions of the Board of Directors**

It was **moved** by Juan Carretero, seconded by George Zhu, that the actions and decisions of the Board of Directors and its Executive Committee since the last AGM, be **ratified**. **Carried**

**7.0 Report of the Nominating Committee**

On behalf of Nominating Committee Chair, Executive Director Gosselin referred to the slate of candidates formally nominated by the CSME Nominating Committee (see ANNEX R) pursuant to a Call for Applications/Nominations sent out in the Spring. It was **moved** by George Zhu, seconded by Maciej Floryan, that the slate of candidates for the CSME Board of Directors presented in ANNEX S be **accepted** and that all directors and officers be **appointed** in their listed roles. **Carried Unanimously**

President Czekanski thanked all retiring Board members for their excellent contributions to the wellbeing of the society and welcomed new elected members.

**8.0 New Business:** There was no new business considered at this AGM.

**9.0 Next Meeting:** Incoming Board Meeting at 2 PM EDT.

**10.0 Adjournment:** It was **moved** by Ali Ahmadi that the AGM be **adjourned** at 2 PM EDT. **Carried**

Recorded by Guy Gosselin, CSME Exec Director

**CSME 2023 Audited Financial Statements**

(Placeholder for report)

## **2024 CSME Nominating Committee Report**

Submitted by Mina Hoorfar, Chair

The Nominating Committee of the CSME Board of Directors (BoD) is recommending, for approval at the 2024 AGM, the following BoD appointments effective end of that AGM:

(Placeholder for report)