

The Canadian Society for Mechanical Engineering  
Board of Directors/AGM Meetings



Tuesday 28 May 2024, Room MC331, UToronto, Toronto, ON

## AGM MEETING AGENDA – DRAFT2

**187<sup>th</sup> AGM / Board of Directors Meeting 1:30 pm – 2:00 pm, EDT**

**Venue:** Room MC331 in MIE Building, 5 King's College Rd.

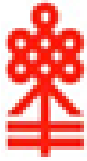
**Virtual access via Zoom:**

<https://us02web.zoom.us/j/88384771711?pwd=WjJadU1YOWcyMlFwbGJJeW1HK3ArUT09>

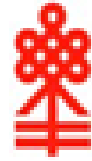
Meeting ID: 883 8477 1711

Password: 457742

Item	Time	Topic	Lead Proponent	Documentation
1.0	13:30	Call to Order / Intro of members	Chair Czekanski	
2.0	13:35	Acceptance of Agenda (motion)	Chair Czekanski	
3.0	13:35	President's Remarks	Pres. Czekanski	
4.0	13:38	Minutes of 182 <sup>nd</sup> AGM/BoD Meeting (minutes were approved by BoD on 26 Nov)		<a href="#"><u>ANNEX P</u></a>
5.0	13:40	2023 Audited Financial Statements (motion to receive audited statements)	Treasurer Zhu	<a href="#"><u>ANNEX Q</u></a>
6.0	13:47	Actions/Decisions of the Board of Directors (motion to ratify actions and decisions)	Chair Czekanski	
7.0	13:50	Report of Nominating Committee (motion to appoint/renew directors as per the slate recommended in the Nominating Cttee Report)	Nominating Cttee Chair Hoorfar	<a href="#"><u>ANNEX R</u></a>
8.0	13:55	New Business		
9.0		Next Meeting: Incoming Board Mtg @ 2 PM		
10.0	14:00	Adjournment		



**The Canadian Society for Mechanical Engineering**  
**La Société canadienne de génie mécanique**  
**183<sup>rd</sup> AGM/Board of Directors Meeting**



**Room C1-4127, Engineering Building, University of Sherbrooke, QC and via Zoom**  
**1:30 PM – 2 PM, EDT Tuesday 30 May 2023**

**MINUTES (Approved on 26 Nov 2023)**

**1.0 Call to Order:** President Czekanski called the meeting to order at 1:30 pm EDT. Recorded attendance was as follows:

**Present** (27 voting out of 435 eligible general members = 6%, > 5%, quorum met):

- i) **Board Members:** Alex Czekanski (Chair), Ali Ahmadi, George Zhu, Xianguo Li, Farid Golnaraghi (Zoom), Dan Romanyk (Zoom), Xili Duan, Hossein Rouhani (Zoom), Maciej Floryan, Aman Usmani (Zoom), Martin Agelin-Chaab, Sunny Li, (Zoom), Juan Carretero, Farbod Khameneifar, Mamoun Medraj (Zoom), Yang Shi, Hamid Akbarzadeh, Yuping He, Guy Gosselin (Exec Dir/non-voting/recorder).
- ii) **Voting General Members:** Mahdis Bisheban, Dana Grecov, Daniel Iyinomen, Tsz Ho Kwok, Hang Xu, Mostafa Yakout, Sheng Yang, Behrooz Yousefzadeh, Youmin Zhang.

**Regrets (Board Members):** Mina Hoorfar, Faizul Mohee, Marina Freire-Gormaly, Mohsen Akbari, Marc Secanell, Marius Paraschivoiu, Marco Amabili.

**2.0 Acceptance of Agenda:** **Moved** by Ali Ahmadi, seconded by George Zhu, that the AGM agenda presented in ANNEX O be **approved** as circulated. **Carried**

**3.0 Review of 7 June 2022 AGM Minutes:** The 2022 AGM minutes, approved at the 181<sup>st</sup> meeting of the Board of Directors, are presented in ANNEX P. There were no actions arising from that meeting.

**4.0 President's Remarks:** President Czekanski remarked that the society is experiencing a moderate but steady membership growth and the financial affairs are healthy.

**5.0 2022 Audited Financial Statements:** Exec Dir Gosselin referred to the draft 2022 audited financial statements presented in ANNEX Q and noted that the auditors had reported no unusual transaction, error or issue warranting attention. It was **moved** by George Zhu, seconded by Maciej Floryan, that the draft 2022 financial statements be considered as **received**. **Carried**

**6.0 Ratification of Actions/Decisions of the Board of Directors**

It was **moved** by Juan Carretero, seconded by George Zhu, that the actions and decisions of the Board of Directors and its Executive Committee since the last AGM, be **ratified**. **Carried**

**7.0 Report of the Nominating Committee**

On behalf of Nominating Committee Chair, Executive Director Gosselin referred to the slate of candidates formally nominated by the CSME Nominating Committee (see ANNEX R) pursuant to a Call for Applications/Nominations sent out in the Spring. It was **moved** by George Zhu, seconded by Maciej Floryan, that the slate of candidates for the CSME Board of Directors presented in ANNEX S be **accepted** and that all directors and officers be **appointed** in their listed roles. **Carried Unanimously**

President Czekanski thanked all retiring Board members for their excellent contributions to the wellbeing of the society and welcomed new elected members.

**8.0 New Business:** There was no new business considered at this AGM.

**9.0 Next Meeting:** Incoming Board Meeting at 2 PM EDT.

**10.0 Adjournment:** It was **moved** by Ali Ahmadi that the AGM be **adjourned** at 2 PM EDT. **Carried**

Recorded by Guy Gosselin, CSME Exec Director

**CSME 2023 Audited Financial Statements**

**CANADIAN SOCIETY FOR  
MECHANICAL ENGINEERING  
FINANCIAL STATEMENTS  
DECEMBER 31, 2023**

DRAFT

Independent Auditor's Report  
Statement of Financial Position  
Statement of Revenue and Expenditures  
Statement of Changes in Net Assets  
Statement of Cash Flows  
Notes to the Financial Statements



CHARTERED  
PROFESSIONAL  
ACCOUNTANTS

# KELLY HUIBERS McNEELY

---

PROFESSIONAL CORPORATION

## INDEPENDENT AUDITOR'S REPORT

To the Directors of Canadian Society for Mechanical Engineering

### Opinion

We have audited the accompanying financial statements of Canadian Society for Mechanical Engineering ("the Society"), which comprise the statement of financial position as at December 31, 2023, and the statements of revenue and expenditures, changes in net assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at December 31, 2023, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, Management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

106B McGonigal St. W.  
Arnprior, Ontario K7S 1M4

9 Emily Street  
Carleton Place, Ontario K7C 1R9

16 Gore Street West  
Perth, Ontario K7H 2L6

5992 Hazeldean Rd.  
Stittsville, Ontario K2S 1B9

Phone: 613-963-1430 (1-866-999-1339)

Fax: 613-686-3960 (Perth local 613-267-3949)

acctg@khmpc.ca

---

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Stittsville, Ontario  
April 13, 2024

Authorized to practise public accounting by  
The Chartered Professional Accountants of Ontario

## CANADIAN SOCIETY FOR MECHANICAL ENGINEERING

## STATEMENT OF FINANCIAL POSITION

As at December 31, 2023

	2023	2022
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash	\$ 165,664	\$ 58,744
Accounts receivable	140	27,348
HST receivable	6,272	5,966
Prepaid expenses	<u>1,700</u>	<u>1,047</u>
	173,776	93,105
INVESTMENTS (note 3)	451,341	426,161
	<b>\$ 625,117</b>	<b>\$ 519,266</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued liabilities	\$ 435	\$ 3,500
Deferred revenue	<u>16,639</u>	<u>13,010</u>
	<u>17,074</u>	<u>16,510</u>
<b>NET ASSETS</b>		
Endowments (Medal Funds - note 2)	102,026	89,159
Internally restricted (note 2)	364,535	333,501
Unrestricted	<u>141,482</u>	<u>80,096</u>
	608,043	502,756
	<b>\$ 625,117</b>	<b>\$ 519,266</b>

Approved on Behalf of the Board of Directors

\_\_\_\_\_  
Director\_\_\_\_\_  
Director

The accompanying notes are an integral part of these financial statements.

## CANADIAN SOCIETY FOR MECHANICAL ENGINEERING

## STATEMENT OF REVENUE AND EXPENDITURES

For the year ended December 31, 2023

	2023	2022
<b>REVENUE</b>		
Membership fees	\$ 46,620	\$ 43,905
Sustaining memberships	20,400	20,400
Congress	71,461	27,348
Corporate sponsorship	810	710
Career site income	242	180
Investment income (loss)	43,901	(15,352)
Miscellaneous	513	-
	<u>183,947</u>	<u>77,191</u>
<b>EXPENDITURES</b>		
Professional fees	138	3,632
Publications	7,064	6,459
Management fees (note 4)	58,098	55,085
Canadian National Committee - International Union of Theoretical and Applied Mechanics (CNC-IUTAM)	-	86,017
Institute fees	1,451	1,326
Medals and prizes	5,814	3,212
Office and supplies	4,708	3,593
Executive/Board meetings	1,179	1,471
Regions/Chapters	208	-
Projects	-	750
	<u>78,660</u>	<u>161,545</u>
NET REVENUE (EXPENDITURES)	105,287	(84,354)
NET ASSETS - BEGINNING OF YEAR	502,756	587,110
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 608,043</b>	<b>\$ 502,756</b>

The accompanying notes are an integral part of these financial statements.

## CANADIAN SOCIETY FOR MECHANICAL ENGINEERING

## STATEMENT OF CHANGES IN NET ASSETS

For the year ended December 31, 2023

	Balance - Beginning of year	Investment income allocation	Operating net revenue	Balance - End of year
ENDOWMENTS				
G.H. Duggan Medal	\$ 52,352	\$ 7,555	\$ -	\$ 59,907
I.W. Smith Medal	27,292	3,939	-	31,231
Jules Stachiewicz Medal	<u>9,515</u>	<u>1,373</u>	-	<u>10,888</u>
	<u>89,159</u>	<u>12,867</u>	-	<u>102,026</u>
INTERNALLY RESTRICTED				
Development Fund	215,038	31,034	-	246,072
ICTAM 2016 Fund	<u>118,463</u>	-	-	<u>118,463</u>
	<u>333,501</u>	<u>31,034</u>	-	<u>364,535</u>
UNRESTRICTED	80,096	-	61,386	141,482
	<u>\$ 502,756</u>	<u>\$ 43,901</u>	<u>\$ 61,386</u>	<u>\$ 608,043</u>

The accompanying notes are an integral part of these financial statements.



## CANADIAN SOCIETY FOR MECHANICAL ENGINEERING

## STATEMENT OF CASH FLOWS

For the year ended December 31, 2023

	2023	2022
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Net revenue (expenditures)	\$ 105,287	\$ (84,354)
Net change in non-cash working capital items:		
Accounts receivable	27,208	(4,195)
HST receivable	(306)	(709)
Prepaid expenses	(653)	(1,047)
Accounts payable and accrued liabilities	(3,065)	148
Deferred revenue	3,629	205
	132,100	(89,952)
INVESTING ACTIVITIES		
Proceeds on sale (purchases) of investments, net	(25,180)	49,025
NET CHANGE IN CASH	106,920	(40,927)
CASH - BEGINNING OF YEAR	58,744	99,671
CASH - END OF YEAR	\$ 165,664	\$ 58,744

The accompanying notes are an integral part of these financial statements.

## CANADIAN SOCIETY FOR MECHANICAL ENGINEERING

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

---

**1. NATURE OF ORGANIZATION**

The Canadian Society for Mechanical Engineering ("the Society") is a non-profit charitable organization incorporated without share capital pursuant to the provisions of the Canada Not-for-Profit Corporations Act, and is not subject to income tax pursuant to the provisions of the Income Tax Act.

The primary function of the Society is the diffusion of knowledge on a continuing basis to mechanical engineers.

The secondary function of the Society is the establishment and funding of scholarships and research fellowships to encourage scholastic achievement and assist financially in the furtherance of higher education in the field of engineering.

**2. SIGNIFICANT ACCOUNTING POLICIES**Basis of Presentation

The accompanying financial statements represent the accounts of the Society but do not include the assets, liabilities and operations of its regional councils, branches, and member society sections. The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

Fund Accounting*Endowment Funds*

The G.H. Duggan Medal is awarded annually to a Canadian engineer for outstanding contributions to the management and practice of mechanical engineering.

The I.W. Smith Medal is awarded annually for outstanding achievement in creative mechanical engineering within 10 years of graduation.

The Jules Stachiewicz Medal is awarded in alternate years by CSME and the Canadian Society for Chemical Engineering to recognize outstanding contributions to heat transfer in Canada.

## CANADIAN SOCIETY FOR MECHANICAL ENGINEERING

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

---

**2. SIGNIFICANT ACCOUNTING POLICIES (continued)**Fund Accounting (continued)*Internally Restricted Funds*

The Development Fund is to be used at the discretion of the Board for projects advancing the purposes of the Society, including seed money for technical meetings.

The ICTAM 2016 Fund was created in 2016 and holds CSME's share of the net proceeds from the ICTAM 2016 conference for the purpose of reimbursing operational expenses of the Canadian National Committee for the International Union of Theoretical and Applied Mechanics (CNC-IUTAM). In 2022, \$85,000 of the funds were used to establish a new international award in mechanics.

Investments

Investments are measured at fair value at each reporting date, with gains and losses, both realized and unrealized, recognized in the statement of revenue and expenditures as part of investment income or loss.

Revenue Recognition

The Society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions to the Medal Funds are recognized as direct increases in net assets. Investment income (loss) for the Medal Funds is recognized as revenue when earned and allocated to each fund on a pro-rated basis.

Membership fees and sustaining membership revenue are set annually by the Board of Directors and are recognized as revenue proportionately over the fiscal year to which they relate.

Membership fees received in advance for the following fiscal year are recorded as deferred revenue. Conference and forum revenues are recorded when the event is held. Revenue from publications and other services are recorded when the delivery is made.

## CANADIAN SOCIETY FOR MECHANICAL ENGINEERING

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

---

**2. SIGNIFICANT ACCOUNTING POLICIES (continued)**Estimates and Assumptions

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of income and expenditures during the reporting period. Actual results may differ from those estimates.

**3. INVESTMENTS**

Investments consist of common shares (\$364,491) and fixed income securities (\$86,850), and are recorded at market value.

**4. MANAGEMENT CONTRACT**

There is a management contract in place with the Engineering Institute of Canada (EIC) to provide administrative services to the Society at an annual cost of approximately \$50,000 plus applicable taxes, plus annual adjustments based upon current rates of inflation. Rent is included as part of the cost. The contract with EIC is in place until June 1, 2024 and will be renewed for another three years unless terminated with one year's notice.

**5. FINANCIAL INSTRUMENTS**

The carrying value of cash, accounts receivable, and accounts payable and accrued liabilities approximate their amortized cost and fair value because of the relatively short period to maturity of the instruments. Investments are carried at fair value.

The Society is exposed to various risks through its financial instruments. The following analysis provides a measure of the risks at December 31, 2023:

Credit Risk

Credit risk associated with investments is minimized by investing these assets in widely-traded, low risk common shares. An ongoing review is performed to evaluate changes in the status of investments under the Society's investment policy.

Liquidity Risk

The Society manages its liquidity risk by regularly monitoring forecasted and actual cash flow and financial liability maturities, and by holding assets that can be readily converted into cash. Accounts payable are normally paid within 30 days.

## CANADIAN SOCIETY FOR MECHANICAL ENGINEERING

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

---

**5. FINANCIAL INSTRUMENTS (continued)**Market Risk

The Society is exposed to market risks arising from changes in the fair value of financial instruments due to market price fluctuations. Market risks consist of currency risk and interest rate risk.

Currency Risk

The Society's functional currency is the Canadian dollar. The Society rarely enters into foreign currency transactions and does not use foreign exchange forward contracts. At December 31, 2023, the Society had no investments exposed to currency risk.

Interest Rate Risk

The Society is exposed to interest rate risk with regard to its investments. The Society has no interest-bearing liability. Fluctuations in market rates of interest on cash do not have a significant impact on the Society's results of operations. Mutual fund units and guaranteed investment certificates are not exposed to significant interest rate risk due to their short-term nature. Therefore, this risk is not considered to have a significant impact.

## 2024 CSME Nominating Committee Report

Submitted by Mina Hoorfar, Immed. Past-President, Chair

The Nominating Committee of the CSME Board of Directors (BoD) is recommending, for approval at the 28 May 2024 AGM, the following BoD appointments effective end of that AGM:

CSME BoD POSITION	2023-2024 INCUMBENT	2024-2025 NOMINEE	PROPOSED TERM
<b>Executive Committee</b>			
President	Alex Czekanski	Ali Ahmadi	1 <sup>st</sup> yr of 2 yrs
Senior Vice President	Ali Ahmadi	Xianguo Li	1 <sup>st</sup> yr of 2 yrs
Immediate Past President	Mina Hoorfar	Alex Czekanski	1 <sup>st</sup> yr of 2 yrs
Honorary Treasurer	George Zhu	George Zhu	1 <sup>st</sup> yr / 2 <sup>nd</sup> 2-yr term
Vice-President, Technical Prog.	Xianguo Li	Hossein Rouhani	1 <sup>st</sup> yr / 1 <sup>st</sup> 2-yr term
Executive Director	Guy Gosselin	Guy Gosselin	1 <sup>st</sup> yr of 2 yrs
<b>Standing Committees</b>			
CSME Congresses	Ali Ahmadi	Leyla Amiri	1 <sup>st</sup> yr / 1 <sup>st</sup> 2-yr term
Equity, Diversity and Inclusion	Cuiying Jian (acting)	Cuiying Jian	1 <sup>st</sup> yr / 1 <sup>st</sup> 2-yr term
History	Farid Golnaraghi	Ian Frigaard	1 <sup>st</sup> yr / 1 <sup>st</sup> 2 yr term
Membership	Ali Ahmadi	Hossein Rouhani	1 <sup>st</sup> yr of 2 yrs
Professional Affairs	Faizul Mohee	Mohammad Jahazi	1 <sup>st</sup> yr / 1 <sup>st</sup> 2-yr term
Student Affairs	Dan Romanyk	Dan Romanyk	1 <sup>st</sup> yr / 2 <sup>nd</sup> 2 yr term
Student Paper Competition	Mina Hoorfar	Mina Hoorfar	1 <sup>st</sup> yr / 2 <sup>nd</sup> 2 yr term
<b>Technical Committees</b>			
Advanced Energy Systems	Xili Duan	XiaoYu Wu	1 <sup>st</sup> yr / 1 <sup>st</sup> 2-yr term
Biomechanics & Biomedical Eng.	Hossein Rouhani	Thomas Jenkyn	1 <sup>st</sup> yr / 1 <sup>st</sup> 2-yr term
Computational Mechanics	Maciej Floryan	Maciej Floryan	1 <sup>st</sup> yr / 2 <sup>nd</sup> 2 yr term
Eng. Analysis & Design	Aman Usmani	Aman Usmani	1 <sup>st</sup> yr / 2 <sup>nd</sup> 2 yr term
Environmental Engineering	Daniel Iyinomen	Daniel Iyinomen	2 <sup>nd</sup> yr / 1 <sup>st</sup> 2 yr term
Fluid Mechanics Engineering	Dana Grecov	Dana Grecov	2 <sup>nd</sup> yr / 1 <sup>st</sup> 2-yr term
Machines and Mechanisms	Juan Antonio Carretero	Juan Antonio Carretero	1 <sup>st</sup> yr / 2 <sup>nd</sup> 2 yr term
Manufacturing	Farbod Khameneifar	Farbod Khameneifar	1 <sup>st</sup> yr / 2 <sup>nd</sup> 2 yr term
Materials Technology	Mamoun Medraj	Zengtao Chen	1 <sup>st</sup> yr / 1 <sup>st</sup> 2 yr term
Mechatronics, Robotics & Controls	Yang Shi	Yang Shi	1 <sup>st</sup> yr / 2 <sup>nd</sup> 2 yr term
Micro and Nanotechnology	John Wen	John Wen	2 <sup>nd</sup> yr / 1 <sup>st</sup> 2-yr term
Solid Mechanics	Hamid Akbarzadeh	Hamid Akbarzadeh	2 <sup>nd</sup> yr / 1 <sup>st</sup> 2-yr term
Thermal Science and Engineering	Sunny Li	Sébastien Poncet	1 <sup>st</sup> yr / 1 <sup>st</sup> 2-yr term
Transportation Systems	Yuping He	Yuping He	1 <sup>st</sup> yr / 2 <sup>nd</sup> 2 yr term

All above positions have voting privileges on the BoD. In addition, the following BoD positions with no voting privilege, one of which (\*) is appointed by another organization (Canadian Science Publishing), are also recommended for approval by general members at the AGM:

<b>Publications</b>			
<i>Bulletin</i> Editor	Marc Secanell	Marc Secanell	1 <sup>st</sup> yr / 2 <sup>nd</sup> 2 yr term
<i>Bulletin</i> Associate Editor	Pouya Rezai	Ryan Willing	1 <sup>st</sup> yr / 1 <sup>st</sup> 2 yr term
<i>Transactions</i> Editor*	Marius Paraschivoiu	TBD*	ending July 2024
<b>Special Committees</b>			
CNC-IUTAM	Maciej Floryan (act)	Maciej Floryan	1 <sup>st</sup> term ending 2026
Honours and Awards	Mina Hoorfar	Alex Czekanski	1 <sup>st</sup> yr of 2 yrs
Nominating	Mina Hoorfar	Alex Czekanski	1 <sup>st</sup> yr of 2 yrs

### CSME OFFICE / BUREAU SCGM

Address: P.O. Box 40140, Ottawa, ON, K1V 0W8

Phone: 613.400.1786      Email: [admin.officer@csme-scgm.ca](mailto:admin.officer@csme-scgm.ca)      Web: [www.csme-scgm.ca](http://www.csme-scgm.ca)